GOVERNMENT ARTS AND COMMERCE COLLEGE, PADDHARI

NAAC ACCREDITED GRADE 'B'

NEAR COURT, STATION ROAD, PADDHARI – 360110, DISTRICT: RAJKOT

PHONE: 02820-233444 **EMAIL:** principalpaddhari@gmail.com

Dt: 14/07/2021

All the members of the Internal Quality Assurance Cell (IQAC), alumni, and stakeholders are hereby informed that a meeting of IQAC is scheduled on 16th July -2021. It will be chaired by the Principal of the college. All are requested to kindly attend the meeting on time. The agenda of the meeting will be the following.

AGENDA:

1. Review of the Academic Year 2020-21
2. Discussion about all over work of college .
3. Discussing and sharing work for AQAR.
4. To analyse the documentation and its evidences of various IQAC activities leading to quality improvement for AQAR.
5. Steps to enhance overall development of the college.
6. All the Head of Dept. have to submit the planner of their subject and plannining of their committee wise activities.
7. Any other contents permitted by the chair.

Venue: Principal Office

Time : 11.00 a.m.

Principal,
Govt. Arts & Commerce College,
Paddhari.

I.Q.A.C. Co-ordinator,
Govt. Arts and Commerce College,
Paddhari.

GOVERNMENT ARTS AND COMMERCE COLLEGE, PADDHARI

Near Court, Bus Station Road, Paddhari - 360 110, District : Rajkot
Phone : 02820 - 233444 website : gaccpaddhari.ac.in

Ref. No.

Date : 16/7/21

MINUTES OF THE MEETING OF

INTERNAL QUALITY ASSURANCE CELL (IQAC)

WITH THE FACULTY MEMBERS AND ALUMNI,

DATED 16th JULY 2021, TIME: 11.00 AM,

VENUE: PRINCIPAL OFFICE

IQAC Chairman Dr. Neela Thaker and IQAC Co-Ordinator Dr. Geeta Bhut welcomed all the members.

1. Review of the academic year 2020-21
   - Round the year work towards academic development of several quality assurance programs within the existing academic and administrative system.
2. Discussion about all over work of college .

   Principal Dr. Neela Thaker discussed about all over work of college.

During the academic year majority time was pendemic. College has done online teaching and Co curricular activities which were possible.

AS per the guideline college will arrange offline as well as online classes for students. Rules will be followed.

3. Discussing and sharing work for AQAR.
   - To do perfect work for every criteria which are distributed.

- To take feedback from students and stakeholders regarding college activities, faculties and syllabus. Feedback will be analized.
- For making the level of college better every faculty should have to do personal development work regarding research and all.
- Role and Responsibilities for AQAR Clearly viewed and discussed.

4. Steps to enhance overall development of the college and students.
   - Discussion for the registration of alumni.
   - To enhance soft skills, life skills and employability of the students.
   - To encourage sports activities and participation at university and state level.
   - Optimum utilization of smart class rooms of the college.
   - Encourage participation in co-curricular activities organised by the college.
   - To start at least one certificate course for students.
   - To organise faculty improvement Program for faculties.
   - To plan a industry visit for developing business ideas for students.

5. All the Head of Dept. have to submit the planner of their subject and plannining of their committee wise activities.
   - Discussion and suggestions on submitted planner.
6. Any other contents permitted by the chair.
   - The committee suggested motivating teachers for participating in seminars, conferences, FDP's and publishing papers in UGC recognised journals.
   - Principal suggested to develop e-content for students.
   - The committee suggested the senior staff members to plan for delivering guest lectures and faculty exchange program.

I.Q.A.C. Co-ordinator,
Govt. Arts and Commerce College,
Paddhari.

Principal,
Govt. Arts & Commerce College,
Paddhari.

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Ref. No.

Date : 31/8/21

All the members of the Internal Quality Assurance Cell (IQAC), alumni, and stakeholders are hereby informed that a meeting of IQAC is scheduled on 3rd August -2021. It will be chaired by the Principal of the college. All are requested to kindly attend the meeting on time. The agenda of the meeting will be the following.

AGENDA:

1. To note down new admission policies for new students as per university guide line.
2. Follow up and discussion of AQAR work.
3. Discussion and planning for Annual day and prize distribution ceremony.
4. Follow up about Samanvay e-journal
5. Discussion and planning on use of n-list and other e-resources.
6. Work distribution under RUSA through IQAC
7. To Arrange new batch of finishing school
8. To arrange 15 Days Gujarati grammar course for students.
9. To arrange sports event.
10. To do Co-curricular activities off line under Saptadhara.
11. To aware government schemes to SC, ST, OBC students.
12. Follow up about registration of Alumni.
13. To suggest ICT Committee to update website/ Renew new updates.
14. To organize State/National level seminar- online/offline.
15. To do collaborative activities through NSS and NCC.
16. To do list of students and distribute to faculties for mentoring.
17. To upload Sandhan time table on website.
18. To start prayer every Monday.
19. Do work as per planning under EBSB.
20. Any other contents permitted by the chair.

Venue: Principal Office

Time : 11.00 a.m.

I.Q.A.C. Co-ordinator,
Govt. Arts and Commerce College,
Paddhari.

Principal,
Govt. Arts & Commerce College,
Paddhari.

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Ref. No.

Date : 31/8/21

MINUTES OF THE MEETING OF

INTERNAL QUALITY ASSURANCE CELL (IQAC)

WITH THE FACULTY MEMBERS AND ALUMNI,

DATED 3rd AUGUST 2021, TIME: 11.00 AM,

VENUE: PRINCIPAL OFFICE

IQAC Chairman Dr. Neela Thaker and IQAC Co-Ordinator Dr. Geeta Bhut welcomed all the members.

- Criterion wise Discussion done.
- Discussed Annual day celebration celebrated on 31/7/21 and Decided for better work for next year.
- Discuss to plan FIP at library for using n-list and other e-resources.
- Discuss to arrange a new batch of Finishing school. co-ordinator of finishing school will decide the time period of the batch.
- Discuss for arranging sports event.
- Discuss to arrange offline activities under saptadhara by following Corona guideline.
- Discuss to arrange an orientation to aware govt. Schemes to SC, ST, OBC students. Co-ordinator of regarding cell will plan for the orientation.
- Discuss about the alumni registration. Registration process starts as soon as possible.

- Discuss about new features and requirement of faculties for website and told to ICT committee for updating.
- Discuss to arrange State/National level seminar.
- Discuss to do collaboration with other institute for activities under NSS, NCC and Sports.
- Discuss about the admission for new students.
- Discuss for mentoring of students. Suggested to chief of committee to distribute the list of students among faculties for mentoring.
- Suggested to Committee of sandhan to upload Sandhan time table on website as well as notice board.
- Discuss to start Group prayer every Monday.
- Suggested to EBSB Committee to do plan for the activities inder EBSB.

I.Q.A.C. Co-ordinator,
Govt. Arts and Commerce College,
Paddhari.

Principal,
Govt. Arts & Commerce College,
Paddhari.

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Ref. No.

Date : 07/04/22

All the members of the Internal Quality Assurance Cell (IQAC), alumni, and stakeholders are hereby informed that a meeting of IQAC is scheduled on 09th April -2022. It will be chaired by the Principal of the college. All are requested to kindly attend the meeting on time. The agenda of the meeting will be the following.

AGENDA:

1. To submit Dept. wise, Committee wise as well as personal development activities and future planning Report of the year 2021-22
2. Follow up and discussion of AQAR work.
3. Discussion and planning for Annual day and prize distribution ceremony.
4. Follow up about Samanvay e-journal and printing service memoir.
5. Discussion and planning on use of n-list and other e-resources.
6. Follow up about registration of Alumni.
7. To suggest ICT Committee to update website/ Renew new updates.
8. Any other contents permitted by the chair.

Venue: Principal Office

Time : 11.00 a.m.

Principal,
Govt. Arts & Commerce College.,
Paddhari.

I.Q.A.C. Co-ordinator,
Govt. Arts and Commerce College,
Paddhari.

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ef. No.

Date : 11/4/22

MINUTES OF THE MEETING OF

INTERNAL QUALITY ASSURANCE CELL (IQAC)

WITH THE FACULTY MEMBERS AND ALUMNI,

DATED 11th April 2022, TIME: 11.00 AM,

VENUE: PRINCIPAL OFFICE

IQAC Chairman Dr. Neela Thaker and IQAC Co-Ordinator Dr. Geeta Bhut welcomed all the members.

- Discussed about Department, committee, personal development activity and future planning.
- Criterion wise Discussion done.
- Discussed planning of Annual day celebration on 13/04/22 and Decided for better work.
- Discuss to publish Samanvay e-journal and service memoir.
- Discussed about using n-list and other e-resources.
- Discussed about work of Alumni registration.
- Discuss to update web site./ renew new updates.
- Principal suggested for strict discipline in exams.

I.Q.A.C. Co-ordinator,
Govt. Arts and Commerce College,
Paddhari.

Govt. Arts & Commerce College * Paddhari Dist. Rajkot * सत्यमेव जयते

Principal,
Govt. Arts & Commerce College,
Paddhari,
Dist. Rajkot.